



CYNTHIA A. HARDING, M.P.H.
Interim Director

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October 23, 2015

TO: Each Supervisor
FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE MASTER AGREEMENT WORK ORDER NUMBER PH-001415-W5 WITH PARTNERS IN DIVERSITY, INC. FOR THE PROVISION OF TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute Master Agreement Work Orders (MAWO) for the provision of temporary personnel services in amounts that do not exceed \$399,999 annually, subject to review and approval by County Counsel, and notification to your Board.

Under this authority, I will execute MAWO Number PH-001415-W5 with Partners in Diversity, Inc. (PID) in the amount of \$196,544, effective November 2, 2015 through April 30, 2017, 100 percent offset by net County cost for the Los Angeles County Food Redistribution Initiative program. While PID requested and met the criteria to qualify as a Local Small Business Enterprise bidder, the preference was not applied as PID was the only bidder on this project.

This MAWO will provide one (1) Project Manager who will support the Department of Public Health's Division of Environmental Health to establish a public-private partnership to reduce food insecurity in Los Angeles County by facilitating the donation of wholesome surplus food from food producing facilities to local pantries and food banks.

County Counsel has reviewed and approved the MAWO as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

CH:ev
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c: Chief Executive Officer
Interim County Counsel
Interim Executive Officer, Board of Supervisors